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*ADDENDUM TO BROOKS PURCHASE ORDERS/SUBCONTRACTS*

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Brooks Automation is a Federal contractor and is therefore subject to regulations governing commitments to Equal Employment Opportunity (EEO) and Affirmative Action. We are also required to inform you of this regulatory commitment and ensure that you agree to such commitments within your own EEO policy:

Required references to EEO and Affirmative Action are herein included:

**This contractor and subcontractor shall abide by the requirements of 41 CFR §§ 60-1.4(a), 60-300.5(a) and 60-741.5(a), and the posting requirements of 29 CFR Part 471, appendix A to subpart A, if applicable. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, national origin, sexual orientation or gender identity. Moreover, these regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, national origin, sexual orientation, gender identity, protected veteran status or disability.**

Every vendor and supplier must also develop and maintain an Affirmative Action Program if the purchase order or subcontract amounts to \$50,000 or more and the company employs 50 or more employees, companywide.

### **Helpful Links and Documents**

#### OFCCP Website

The purpose of the Office of Federal Contract Compliance Programs is to enforce, for the benefit of job seekers and wage earners, the contractual promise of affirmative action and equal employment opportunity required of those who do business with the Federal government.

<http://www.dol.gov/ofccp/index.htm>